



Rotherham Cultural Group

The Unity Centre, St Leonards Road, Rotherham, S65 1PD

www.rotherhamdivfest.weebly.com rotherhamdivfest@gmail.com

Stalls and Stands booking forms for Voluntary Groups, Cultural Groups and Charities, Independent Artists and Commercial stands at the Diversity Festival, Rotherham Show, 8th and 9th September 2012

Contact name		
Name of group or company		
Telephone		
Mobile number (if different)		
Email address(es)		
Postal address		
	Please tick as appropriate	Fees paid
Voluntary Groups, Cultural Groups and Charities		
Book a community stall for Saturday, cost £33.00		£
Book a community stall for Sunday, cost £33.00		£
Independent artists		
Book an artist's stall for Saturday cost £33.00		£
Book an artist's stall for Sunday, cost £33.00		£
Commercial stands		
The nature of our business is:		
Book a commercial stall for Saturday, cost £60.00		£
Book a commercial stall for Sunday, cost £60.00		£
A stall is one 6 foot table and two chairs in a marquee and you will also receive one car pass to the Show. Further tables and chairs must be booked in advance.		
Please order extra tables at £4.75 each		£
Please order extra Chairs at £2.75 each		£
Late booking administration fee, £5.00 (if after 13 th August)		£
Total Contribution		£

BACS Payments should be made to:

Rotherham Diversity Group, sort code 40-39-07, account number 12426714.

Please make **cheques** payable to **Rotherham Diversity Festival**, and send your cheque and booking form to our administration support at

Rotherham Cultural Group,
C/o Lizzy Alageswaran, Arts and Regeneration Officer
Riverside House, Main Street
Rotherham, S60 1AE



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Application for concessionary hire of space in the marquee Voluntary groups and charities

		Please tick
We are an unfunded Rotherham group and ask for the marquee contribution to be waived.		
We are offering a creative workshop and ask for the marquee contribution to be waived		
Please tell us what activity you are offering		
Hours / days you are offering the workshop		
Name of the artist offering the workshop or activity leader		
Website or other contact details of the artist or activity leader		
Will you be charging the public to take part in the activity? If so, how much?	YES/NO £	

Please if possible can you send us a photograph of the artist and/or the activity you are offering so that we can include this in our publicity and search for sponsorship.

Please send your booking form in by 13th August so that we can book the required number of marquees. Late bookings will be subject to a £5.00 administration fee.

Please send me this information in another language

Please note: Where an exhibitor withdraws from the show or cancels the space reserved by them for any reason, so long as they inform the RCG, in writing, not less than three weeks prior to the Show, their fee less 30% shall be refunded. Failure to do so will result in all fees being forfeited and the RCG reserves the right to re-let such spaces.

I/We understand and agree to the "Regulations for Diversity Festival Stand Holders", (copy enclosed). I/We wish to make application for a Stall or Stand Space as above and agree to pay appropriate charges as specified.

Name (Block Capitals) _____ Signature _____

Position in Organisation _____ Date _____

Site Security will be in operation from the Monday prior to the Show until approximately two days after. Stand Holders should, however, make every effort to ensure that their stand is secure at all times.